

WASHINGTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY
MONDAY 1st FEBRUARY 2010 AT 7.30pm IN THE VILLAGE HALL

Present: Cllr L. Britt (Chairman), Cllr C.Beglan, Cllr T. Cook, Cllr N. Cooper,
Cllr J. Davies, Cllr N Dore`, Cllr J. Henderson, Cllr R. Milner-Gulland, Cllr M Shaw,
Cllr M. Turley, Cllr D.Wilkins. Clerk Mrs L Quirk. District Cllr C. Mason,
County Cllr F. Wilkinson(left 9.05). 2 members of the public. PC's Rolland & Boyce.

14. **Apologies and Declarations of Interest**

None received.

15. **Minutes of the last meeting**

Minutes of the meeting held on 4th January 2010 were approved and signed with the following amendments:

Addition to the minutes- Item 6. Nominations for the National Park Authority -

As a decision needs to be made on the candidates, prior to the next Full Council meeting, the Planning Committee which is due to meet on 18th January, were delegated the power to select two of the candidates.

Cllr Milner-Gulland asked that the Chairman's comments be noted under Item 5 Roundabout – line 15 add “the Chairman added we are of course against it”.

16. **Parish Councillor Vacancy Co-opt**

Due to the resignation of Keith Ballard due to moving to Pevensey, a vacancy exists, a notice has been displayed as required for 14 days, and permission has been granted by the Electoral Registrations Officer at HDC to fill the vacancy. John Henderson from Montpelier Gardens had expressed an interest in being Co-opted onto the Parish Council and provided some background information for members, which was circulated prior to the meeting to all members.

Cllr Dore` proposed and Cllr Cooper seconded that John Henderson be co-opted onto the Parish Council as a member of the Heath Common Ward. A vote by a show of hands was unanimous. Having signed a declaration of interest John Henderson joined the meeting.

17. **Appointment of Vice Chairman (due to resignation of existing)**

Keith Ballard who has now resigned was Vice Chairman; a new Vice Chairman therefore was required.

Cllr Turley nominated & Cllr Shaw seconded Cllr Wilkins as Vice Chairman

Cllr Milner-Gulland nominated & Cllr Dore` seconded Cllr Turley

A vote by a show of hands took place 5 for Cllr Wilkins- 4 for Cllr Turley

Cllr Wilkins was duly elected as Vice Chairman.

18. **Matters arising**

138.5 Cllr Ballard reported that the lights were still on in the garage in the evenings, Clerk has reported this on several occasions to Enforcement. *Enforcement has responded that the illuminated Kia sign inside the garage is n longer illuminated, and therefore does not require Planning permission.*

146.11 East Clayton Farm- Lighting in the car park still a problem, and visibility splays appear not to have been moved. Reported to HDC & WSCC. *Response received from Gary Peck, who has contacted the agent, Planning Committee suggested site visit be arranged with George Parker Highways Engineer to look at the site lines etc.* On going

- 146.12 Woodlands, Bracken Lane- *Enforcement Officer Beth Howland-Smith who had confirmed that she had made a site visit, and had written to the residents informing them that the driveway must be permeable, and that they need planning permission if they intend to install dormers.* Building Control to be asked if owners have specified materials as permeable for driveway. No information received as yet.
149. Cllr Davies reported on the meeting Cllrs Cooper and Cook had with WSCC regarding the A24 Bridge, *Cllr Cook will follow this up if no response is received to the letter in the New Year.*
- 150.5. New notice board- Mr Pullen was to install this on Wednesday 2nd December but was stopped by local resident, who claims the land belongs to him. WSCC Highways have given permission for the noticeboard to be sited there, but Clerk will now ask Highways to investigate the residents claim. *WSCC have now responded that they are unable to tell from their information, specifically who owns the verge, but a visit has been made, if the noticeboard is installed to the left of the Post Box that would be permissible, but not to the right as that is probably private land, as the road is private, but have suggested that it may be better to look for a different location, where they can specifically say it is Highway land.* Members considered that this was really the only location the board could be put, where it would serve the purpose of giving information to local residents in the area. Members decided to write to the resident, stating that WSCC had now given permission for the noticeboard to be installed to the left of the post box and it would therefore be done in 3 weeks time.
151. Cllr Cooper reported that he and Cllr Cook had looked at Beggars Lane and considered that something needed to be done, there is a lot of water run off from. It was agreed at the Footpaths Committee that the site would benefit from a handrail on the steep incline. Cllr Cook will speak to J Lower to establish ownership of the land. Mr Lower has confirmed that he is not the owner of the land. Clerk to make enquiries with Mr Baker one of the Church Wardens.

Public Adjournment the Chairman adjourned the meeting to allow PC Rolland & Sergeant Boyce the opportunity to speak to the members. They had called into the meeting to introduce themselves. PC Paul Rolland introduced himself as the new PC for the area, presently based in Pulborough, but hoping to find offices in Storrington. He will be covering Washington, Storrington, Amberley, Parham & Rackham and the two PCSO's will be working with him. Members raised several areas of concern in the parish. Sergeant Steve Boyce is based at Horsham and now covers the whole of the South Horsham Districts he said that Inspector Tim Tapley has become the Inspector for the Neighbourhood Policing Team for the area also. PC Rolland will send his contact details through to the Clerk. The Chairman thanked them both for calling into the meeting to introduce themselves. The meeting reconvened.

19. **Finance**

19.1 The following cheques were approved:

Cllr Cooper enquired about the £15 being reclaimed by Cllr Turley for rock salt for the road, he said that whilst he had every sympathy regarding the reasons why this was purchased, there were a number of areas around the parish that had experienced the same problems, and he would be concerned if this should become general practice. Cllr Turley said he had checked with the Chairman prior to purchasing the rock salt. Clerk is presently making enquiries with WSCC regarding the parish supplying grit bins and WSCC filling them.

C Beglan reimbursement	£ 35.06
Washington Village Hall – MUGA electricity	£ 42.00
HM Revenue & Customs NIC/Tax (already paid)	£ 891.43
Mrs S Muddle	
Mrs L Quirk	
MBC Office Stationary	£ 105.20
M Turley reimbursement	£ 15.87
<u>Donations</u>	
St Mary's Church	£ 250.00
Thakeham Church	£ 140.00
Outset – Lodge Hill	£ 100.00
Mary Howe Trust	£ 100.00
Storrington Help Scheme	£ 100.00
Community Mini Bus	£ 150.00
Storrington Museum	£ 200.00
Air Ambulance	£ 250.00
Mobile Youth Trust (Purple bus)	£ 200.00

19.2 Howards Garden & Leisure Grass cut Estimate 2010

An estimate has been provided for the grass & hedge cutting of the recreation ground. comparison is shown below with 2009 for information.

<u>2010</u>	<u>2009</u>	<u>Increase of</u>
Grass cutting £1,980.00 + VAT	£1940.00+VAT	£40.00
Hedge Cut x 2 cuts £690 +VAT	£675.00 +VAT	£15.00

The Chairman suggested that this be considered at the next Committee meeting, the Clerk pointed out that it would have to come back to Full Council in March for approval, and that the cuts needed to be started in March. After further discussion, Cllr Turley proposed and Cllr Wilkins seconded that the estimate for the grass and hedge cutting for 2010 be accepted. A vote by a show of hands took place 6 for 3 against 2 abstained. Carried.

1st Extension Graveyard- to be discussed at the next Committee meeting, one estimate has been received so far, others have been requested.

20. **Planning**

20.1 Applications to be discussed:

DC/10/0105- Birchwood 2 Chancton Copse Rock Road - Fell 1 Scots Pine tree- A waiting comments from the tree warden.

DC/10/0083 - The Chardonay Restaurant Old London Road- 2 replacement free standing signs- Would not object if signs are replaced as they are with down lighting, but object as it stands.

DC/10/0134 – Uphill Cottage, Vera's Walk – Single storey extension- No Objection.

20.2 Decisions

DC/09/2073 - Lower Chancton Farm Steyning Road - Renewal of unimplemented planning permission DC/04/2880 to change the use and conversion of 4 redundant agricultural buildings to B1 (Business) Use (Full Planning) + LBC - Application Permitted

DC/09/2193 - Cissbury House Chanctonbury Close - conversion of integral garage to living accommodation - Application Permitted

DC/09/2238 - Overhead line at Bohemia Cottages, Dera Doon and Del Lago and fronting Georges Lane and Rock Road - Application Permitted

20.3 MWDF response to Background papers

Following the meeting with WSCC Officers, a response is to be produced to the MWDF Background papers. Clerk had produced notes that were circulated to members, of the meeting. Cllr Beglan asked that the comments made about consideration should be given to incineration as the modern incinerator were more efficient and did not have the health concerns, be added. Planning Committee to form a response to be with WSCC by 26th February. Wiston Estates to be asked how they view the inclusion of the site. It was also suggested that Cemex be approached for their views.

20.4 Transport Plan questionnaire

The questionnaire was worked on following the meeting with WSCC on 22nd January, and the suggested responses formed. A copy of the suggested responses has been circulated to members. Members were asked to check through this prior to the meeting so that it could either be approved or amended. The Chairman said there was only one area where she thought there needed an additional response in question 2, it was agreed to add in additional comments and that the questionnaire would be submitted to WSCC.

20.5 EN/10/0037 - Tintells, Melrose Place Breach of condition 2 of DC/09/0334 re-matching materials to those of the existing and EN/10/0038 Tintells Melrose Place - Extension not in accordance with approval. Cllr Wilkins asked if there had been any further response from Enforcement to say whether they had in fact yet visited the site. Clerk to follow up.

21. Newsletter

The Clerk has been contacted by Richard Jerman Cllr with Storrington/Sullington, who has suggested that Washington PC may be interested in producing a newsletter with Storrington/Sullington, they are in the process of talking to Eye Level Design, Kerry Quisted from Pulborough, (who the PC had details from previously, but the expected costs were too high), she has apparently informed Storrington that the adverts should cover the newsletter costs, but it is not known whether this includes delivery etc, and if this would apply to Washington as well. If members are interested then more details would need to be obtained. This is just an enquiry at this stage to gauge interest. After discussion members decided to continue with the production of a basis newsletter just for Washington, for the present time.

22. Correspondence

1. WSCC Partnership news
2. ROSPA inspection notification 2010
3. HCDRP Horsham District Crime & Disorder Reduction Partnership – posters re Loan Sharks.
4. Email – Crime Watch Newsletter (circulated)
5. Email – HDC for information - Cluster map produced for ease of administration and communication by the Council and does not make any impositions upon you or your working relationships with your neighbouring Councils. (circulated)
6. Email- HDC structure charts (circulated)
7. Email- response from South Downs Society re ROW WSCC 9(circulated)
8. Email – Parliamentary elections (circulated)

- 9. Email - A24 Findon - Dial Post - Route Study, WSCC will contact PC in March.
- 10. Email HDC gathering information on different Ethnic groups (circulated)

23. **Reports and Recommendations from Committees**

Cllr Davies gave an update from the last Footpath meeting, including an update she had seen in the County Times regarding the Rights Of Way issue with WSCC.

24. **Local Issue including Maintenance**

- 24.1 Cllr Milner-Gulland reported that the bridleway was impassable on foot and even worse that it had been before.
- 24.2 Cllr Milner-Gulland reported that tyres had been dumped by the entrance to Tilleys Cottage.
- 24.3 Cllr Henderson reported that the footpath from Rock Road to Shoots was very overgrown.
- 24.4 Cllr Davies asked that members report back problems they found whilst out walking.
- 24.5 Cllr Cooper reported that the 40ile hr sign in Rock road had still not been cleared.
- 24.6 Cllr Dore` reported that ivy and branches had fallen over the footpath by Frankland Meads.

25. **Meetings Attended**

Cllr Milner –Gulland reported on several meeting he had attended, and that following the disbanding of the South Downs Campaign, the South Downs Network was to be formed, which would run on a similar grounds to the SDC in that it would have paying members, he thought it would be a good idea for the PC to become a members. The Clerk suggested that further information be sought prior to this as it could cause a conflict of interest on specific matters to do with the new National Park Authority.

The Clerk gave an update on the plans of HDC to introduce E –Planning to parishes that had been discussed at a recent SLCC meeting, that Rod Brown Head of Planning had attended.

26. **Any Other Urgent Business**

The Chairman informed members that she been requested to contact Keegan Ford the company arranging sponsorship of the roundabout. She was asked if the Parish Council would accept the 2nd size in signs, as Shoots will not go ahead with the sponsorship with the smallest signs that have been agreed with WSCC. The Chairman had reiterated that members had reluctantly agreed to the smallest signs for the scheme, and this is what had been agreed by WSCC. Keegan-Ford informed the Chairman that the scheme would therefore not proceed, and that the likelihood was that another company would come along and only be prepared to cut the grass.

Date and Time of next meeting

Monday 1st March 2010

Meeting finished at 9.30pm

Signed Date 1st March 2010
Chairman