

WASHINGTON PARISH COUNCIL
Minutes of the Planning & Transport Committee meeting held on
Monday 17th August 2009 at 7.00pm in the Village Hall

Present: Cllr K. Ballard, Cllr C.Beglan, Cllr L. Britt (Chairman), Cllr N. Cooper, Cllr M. Shaw, Cllr Wilkins, Clerk L Quirk,

1. **Apologies**

Cllr Turley- work commitments

2. **Minutes of the last meeting**

Minutes of the 15th June (no meeting held in July) were approved and signed.

3. **Matters Arising**

3.1 Lamp post at entrance to the Village require update regards installation date- reported to full council, the light column has now been positioned at the entrance to the village, the connection by EDF and the final fittings for the lamp are hoped to be completed by the end of May.

Has now been installed, but yet to be commissioned. - *ongoing*

3.2 East Clayton Farm need to be referred back to HDC, but Cllr Turley suggested that this may very well be the final job of the project- Clerk asked to chase up on the visibility splays and write to HDC regarding the concerns about the finish, although it is understood it is unlikely that HDC will do anything about this now, there is concern about what will happen with the refurbishment of Little Georges Barn. Done, application now submitted re splays, and Little Georges Barn application withdrawn. Still with legal dept HDC- Clerk to ask Stephen Sharpe for an update.

4.2.7 Rock Common Quarry Liaison meeting- Clerk had received a response from William Trinick: Clerk to ask for suggested dates, times preferred in late afternoon, and an idea of how long a tour is anticipated. No response received as yet- *Mr* Trinick has how come back with some suggested dates, most members could make dates 14th, 15th or 16th September at 4.30pm.

4. The Oaks, Hampers Lane- This application was refused at HDC Committee.

5. **Other Planning Applications held over from Full Council**

WSCC/017/09(W.S) - Biffa Windmill landfill Variation of Condition 1 of DC/781/06 (WS) to allow restoration of the site to continue to 31/3/2014. Response was agreed, members were concerned that the words “inert” were to be replaced with “product” without any description of what the product was and where it was coming from, Clerk to draft a letter and circulate, prior to sending. Letter agreed and sent. – Clerk to ask Chris Barrett for an update.

DC/09/0783- East Clayton Farm, road splays. –Concern was expressed regarding safety if this was delayed indefinitely, as it appears to be a legal problem, HDC to be asked to set deadline. It was noted that the new fence had been put right on the boundary site line, which could obscure the sight lines, should be moved back. Letter sent to HDC -

6. **Other**

6.1. Signs on verge Sandhill Lane- response from Planning Enforcement to be discussed. Clerk read out the email received from HDC Enforcement, continuing problem which is being reported by residents and PC, members considered that unapproved signage and banners are becoming more of a problem and cannot report some and not others. Request again that action be taken. Chairman has spoken to Tim Boxall WSCC as some signs have reappeared. It was agreed to monitor the situation and ask WSCC to follow up again if they continued to be displayed.

6.2. Planning approvals that are contrary to representation from PC to be discussed (Rock Place Cottage)- The Chairman said she was very disappointed that this application had been approved, and the reasons for refusal of the original application appeared to have been ignored, she was concerned that this would be happening more Clerk to write to Head of Planning generally siting this application as an example. Letter sent to HDC. Clerk to follow up.

4. **Planning Applications**

DC/09/1302 - Walnut Tree Cottage The Pike - Proposed single-storey side extension- No objection in principle to an extension of this size footprint, but would like to see something more sympathetic in design as this is not considered to be in keeping with the existing building.
DC/09/0951 Sevenoaks, Sanctuary Lane - 2 storey extn & internal alterations to existing & change of roof finish & wall cladding & garage- amended plan – No objection, but would like to see a the normal conditions applied regarding hours of work and deliveries etc, as well as the condition requested on the previous application regarding mature planting to the boundaries, as this has been removed.

5. **Other**

- 5.1 Cllr Wilkins reported on the village hall meeting he attended regarding the problems with the roof. Cllr Wilkins said he was most concerned to hear that it appeared a number of the original documents, such as the signed contract, and structural survey had gone missing, and asked if the Parish Council had held copies, copies were only held of items relating to the financial aspect. Members suggested that the VHMC should be given a deadline in which to find these important documents, and they should contact the previous Chairman of the VHMC Barry Sturgess, who would have signed them as well. Clerk suggested that the Architect may have copies, or Horsham District Council, as Cllr Cooper recalled them doing a survey. Also it may be worth contacting Tom Crowley the Chief Executive at HDC to see if he could be of assistance as HDC also contributed a large sum of money to the project, and their Building Control section had attended the site for inspections. Concern was also expressed that the VHMC were planning remedial works to the kitchen in the small hall, prior to the works being carried out to the roof. As funds have to be sought members thought it would be sensible to concentrate on the necessary works to the roof in the first instance. Clerk informed members that this item was outside the remit of the Planning Committee to action and would need to be referred to full council. Members therefore agreed to recommend to full council that a letter be sent from the Parish Council to Tom Crowley Chief Executive at HDC asking for his assistance, and a letter also be sent to the architect Roger Minost, asking for copies of any documents he still has in his possession. That a letter be sent to the VHMC expressing concern that these documents are missing, asking what efforts have been made so far to track them down and who's responsibility it is normally to hold documents on behalf of the VHMC. Also to express concern that the VHMC may be considering remedial works to the small hall kitchen prior to the works to the roof.
- 5.2 Iron Stone Barn- Posts have been installed along for verge at the front of Iron Stone and Rock Place Farm, Clerk to check with WSCC if they have been installed by them. An separate access has been created by Iron Stone Barn onto Rock Road, although planning permission was refused, the Chairman visited the site and considered that a car could still drive between the posts. HDC Enforcement to be asked to follow up.
- 5.3 School Hill- a resident from 6 Chanctonbury Close had cut through the bank that runs onto School Lane from his garden, and is running a construction vehicle up into his rear garden, which has destroyed a wide area of vegetation on the bank. It was reported to HDC some months ago that he had damaged a rear hedge on the boundary, Clerk has asked for an update and reported the resent damage as the property lies within the conservation area.
- 5.4 The Chairman reported that the WSCC of storage area next to the Chardonnay had become untidy with gravel and brambles spilling out onto the footpath, suggested that the Rangers may be able to assist, Clerk to contact Tim Boxall.

Meeting finished at 8.00pm